



Children and Families Commission Meeting Minutes:

April 30, 2024 10:30 am

Location:

1035 West Wood Street Willows

Members Present: Bill Wathen, Dr. Jared Garrison, Phadie Irons, Tom Arnold, and Colleen Watkins

Members Absent: none

Guest: Chrissy Millen, Dusty Thompson, Heidi Mendenhall, & Kristen Torres

Item 1 Meeting Called to Order: 10:36 am

Item 2 Established a Quorum: Yes, 5 with members present

Item 3 Verification of Posting Agenda: Glenn County First 5 web page and at First 5 Glenn County 1035 W Wood St. Willows CA 95988.

Item 4 Approval of Minutes:

A. April 10, 2024-

Motion: Colleen Watkins

Second: Tom Arnold

A: None

V: All

Item 5 Public Comment on non- agenda items (3 minutes per person)

A. Heidi Mendenhall, Tehama County Executive Director shared out she is happy to help us in any way she can. She is also the Northwest Regional Lead for the First 5 Association; they meet monthly and discuss issues within our region. She will send a calendar invite to Bill.

B. Kristen Torres introduced herself she is from California First 5 and just visiting us today.

Item 6 Commissioner Update

A. Waiting for approval from the BOS for Jody Meza application.

Item 7 Public Hearing- The annual audit was not posted correctly for the public to review before the meeting. Information will be shared out, about the report. The commission will vote to approve the Annual Audit at a meeting on May 7, 2024.

Public Comment is invited at each agenda item. Agenda items may be taken out of turn. Members of the public may address the Commission for up to three minutes.

- A. Action- First 5 Glenn County Annual Fiscal and Compliance Audit
The Commission will review the Fiscal Year 2022/23 audit report and financial statements prepared by Chrissy White Inc., and hold a public hearing. The Commission will consider accepting the audit and authorize submission to the State of California.

Dusty Thompson, Glenn County Office of Education, Assistant Superintendent reviewed the Annual Audit report prepared by Christy White Inc. Commission reviewed outcomes, discussed opportunities, and brainstormed solutions moving forward. A new staffing plan will need to be developed for 24/25 FY

- B. Information-First 5 California Annual Report
The Commission will conduct a public hearing and ask for input about the First 5 California 2022/23 Annual Report.- **Tabled**

Item 8 Diaper Bank/ family Supplies- information only

Phadie Irons shared out that is it the most cost efficient to purchase diapers from Costco rather than K to College Supply Bank. Even though their diapers were a few dollars cheaper shipping was 25% of the total.

Item 9 Commission Support- Action Required The Commission shall consider approving the authorization of funds to hire a consultant to provide Executive Director services. The Commission shall determine a not-to-exceed amount for consultant services and authorize the co-chairs to conduct outreach and negotiate a contract.

Motion: Colleen

Second: Tom

A: None

V: All

Item 14 Next Meeting- Children & Families Commission
May 7, 2024- 10:30 am
1035 West Wood Street, Willows

Item 15 Meeting Adjourned 11:47 am

